

# SAFETY & SANITATION

## DAILY SUPERVISOR CHECKOFF

Center \_\_\_\_\_

Month \_\_\_\_\_

**This monitoring form must be completed twice daily by assigned staff before opening the Center to children. Items needing actions must be noted and safety/sanitation actions taken if needed before opening.**

	Class room 1	Class room 2	Class room 3	Class room 4	Play ground	Office & Common areas	Parent Room	Bath rooms	Actions	Center able to open	Certified by signature Before opening
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**Place completed forms in Center Safety Notebook. To be reviewed by Safety Representative weekly and at each center walkthrough.**